

Unified Bylaws

for the Youth Shadow Local Councils
in Palestine

Second Version
2011

Bylaws For Youth Shadow Local Councils

Introduction

This document was developed by members of the four youth shadow local councils that were formed by CHF International in 2009, in partnership with the participating local councils and its implementing partner of the project piloting phase, namely the Teacher Development Center (Al-Mawrid). The Youth Shadow Local Council initiative was conceived within the Local Democratic Reform Program - Tawasol, implemented by CHF International and funded by the U.S. Agency for International Development (USAID) with the aim to promote citizenship, good governance and democratic practices among the Palestinian youth.

The project initial plan anticipated the need to develop regulatory frameworks to govern the functions of each elected youth council and its relationship with the local council as well as with other institutions in the local community. Thus, administrative Bylaws were prepared in a Participatory manner. First, each of the four Youth Shadow Local Councils drafted their own version of the regulatory bylaws which laid down the regulations, rules and procedures governing its functions. The four councils collectively discussed their respective versions of the bylaws and adopted a unified version for the adoption by all existing youth councils and by new ones in the future. The first edition of the bylaw was materialized with the help of legal experts who also consulted the Law on Palestinian Local Elections. The Unified Bylaws has since been considered the only framework governing the work of all Youth Shadow Local Councils and is a valid reference for the formation and activation of new youth councils.

In the second phase of this project, Sharek Youth Forum has, in its capacity as the implementing partner for the second phase, used the Unified Bylaws in the formation of 7 new Youth Shadow Local Councils which has spanned 10 governorates in the West Bank. The second phase was also carried out as Chapter of the USAID-funded Local Democratic Reform Program that is currently under implementation by CHF International.

The Unified Bylaws have recently been revised taken into consideration the experiences and lessons learned during the first (piloting) and the second (expansion) phases. Building on their experiences gained over fourteen months, the members of all ten Youth Shadow Local Councils and the Project team at Shark Youth Forum, and with the participation of CHF International, the current version represents the collectively agreed upon changes that were introduced to the first version. The current version has been based on the best practices so far in order to guarantee the success of youth councils in achieving their objectives. The revised version was officially adopted by the youth councils in a general meeting that approved the amendments of some of its articles in the manner presented in the this document.

Chapter I

General Provisions

Article (1):

Important Definitions:

- **Local Council:** A Village or Municipal Council elected as a result of public elections held in accordance with the Palestinian Local Governments Law No (1) of 1997 that provides for a legal definition of the Local Council as: “an independent local institution limited to a certain geographical area but enjoys independent financial status, falls under the direct supervision of the Ministry of Local Government, and managed by a council freely and directly elected by the citizens of the local authority.
- **Youth Shadow Local Council:** (hereinafter the Youth Council) A body directly elected by the General Assembly that corresponds to the Local Council in terms of structure and functions and provides the youth with an opportunity to participate in local government and enables them to acquire in-depth knowledge of the mandates, mechanism of work and functions carried out by the Local Council particularly while addressing citizen’s issues, solving everyday problems and spearheading local development.
- **Head of the Youth Shadow Local Council:** One of the winners of Youth Shadow Local Council election who is elected to head the Youth Council by the majority of votes of the elected youth representatives.
- **Member of Youth Shadow Local Council:** the young man/woman winner in the membership of the Youth Council which was elected democratically.
- **General Assembly of Youth Shadow Local Council:** a group formed of young men and women who are registered in the Youth Shadow Local Councils program and who meet the conditions of membership and association of youth councils in the unified bylaws.

- **Nomination:** the process by which a member of the General Assembly who fulfills all conditions specified in the Bylaws to stand as a candidate for the Youth Shadow Local Council elections.
- **Candidate:** a young man or woman who exercises his/her right to nomination for local council elections and gain the confidence of the General Assembly in fair and free democratic elections.
- **Resident:** Any young male or female youth permanently residing within the geographical boundaries of the local council and whose right to vote and be nominated for youth local council elections is not forfeited due to temporary residence outside the local council for study or other purposes.

Chapter II

Objectives of Youth Shadow Local Councils

Article (2):

Youth Shadow Local Councils seek the realization of the following objectives:

1. Promote the means, methods and best practices of good and democratic governance among the Palestinian youth
2. Educate the Palestinian youth, and encourage their active participation, in the various procedural aspects of the electoral process.
3. Develop the youth potential for positive leadership and provide them with the opportunity to assume leadership responsibilities.
4. Familiarize the youth with all aspects of local government including the functions, rules, and responsibilities of local councils and their relationship with citizens.
5. Provide a platform for young people that will help them express their views, aspirations and interests; enable the youth to take lead in the identification of their needs and problems; and encourage youth to become involved in voluntary and community activities and contribute to the development of the Palestinian society.

Chapter III

Membership of Youth Shadow Local Councils

Article (3):

Membership:

Membership in Youth Shadow Local Councils is divided into three types:

- A. General Assembly Members:** comprising all Palestinian young men and women whose application to the memberships of the General Assembly has been accepted on the ground of fulfilling all eligibility criteria, their commitment to the objectives and principles of Youth Local Councils and their participation in various activities. Members of the General Assembly have the right to vote and stand as candidates in the Youth Shadow Local Council elections.
- B. Youth Local Council Members:** the members of the Youth Shadow Local Council who are elected by the General Assembly in accordance with this Bylaws in a free and fair elections. The number of each Youth Shadow Local Council parallels that of the local council in their respective communities.
- C. Honorary Members:** They are the former members elected in one of the previous election cycles but are no longer General Assembly Members as a result of losing one or more of the eligibility conditions. They also include current General Assembly members who no longer wish to exercise their right to nomination for a new elections cycle. Honorary members are entitled to attend the meetings and session of the Youth Shadow Local Council in their capacity as advisors but they do not have the right to vote on any decisions during these sessions.

Article (4):

Membership Criteria:

Every Palestinian young man and woman is entitled to become a member of the General Assembly of the Youth Shadow Local Councils in their respective areas provided that they meet the following conditions:

1. Must be 15 years old or more but not exceeding the age of 22 years.
2. Must adhere to Youth Shadow Local Council's objectives and principles provided for in the Bylaws.
3. Must be a resident within the geographical boundaries of the local council in which the Youth Shadow Local Council is established.
4. Must submit an application for membership in the General Assembly.

Article (5):

Membership Termination:

Membership in the General Assembly is terminated in the following cases:

1. The member becomes over the legal age limit for membership (more than 22 years).
2. The member's voluntary resignation from the General Assembly.
3. The member has lost any eligibility or membership conditions set forth in these Bylaws.
4. The member is officially dismissed from the General Assembly for any of the following reasons:
 - The member is dismissed by a decision taken by two thirds of the Elected Youth Council in the event that the member has committed any form of violence.
 - With the exception of the previous case, it is not allowed to dismiss any member before s/he is warned in writing of repeating the violation s/he had committed. The member shall be dismissed if the members continue to repeat the same violation provided that this dismissal is approved by two thirds of the members of the Elected Youth Council
 - The member against whom the dismissal decision is issued is entitled to appeal the decision to the General Assembly for the Youth Shadow Local Council, through the submission of a request in writing at least one month before the date of the convening the next ordinary session.

Article (6):

General Assembly Membership Procedures:

1. Young men and women have the right to apply for membership in the General Assembly of the Youth Shadow Local Council in their community during the specified period which commence at the beginning of the year but closes temporarily 14 days prior to the Council's elections. The application period is reopened immediately after the announcement of the election results. The Council shall clearly announce the place and time for the obtainment of the applications for membership.
2. The interested youth fills in the membership application issued by the Youth Council.
3. The Council (or the committee overseeing the Council's formation process for the elections of the first Youth Shadow Local Council in the community) shall decide on this application by acceptance or rejection (in according with the membership criteria and conditions contained in Article (4) in a maximum period of two weeks from the application submission date.
4. The list of General Assembly Members shall be published, ranked according the applicants' serial numbers, one week after the closing of membership application period and one week prior to the opening of nomination for the Council's elections.
5. Each applicant whose name has not appeared in the published General Assembly Members List has the right to challenge or appeal within a week from the date of the publication of the members' list.
6. The applicant whose name appears in the published Members' List shall be issued a General Assembly Membership Card which also carries the member's photograph and number along with the official stamp of the Local Council/ Youth Local Council.
7. The new member shall enjoy full membership rights (such as voting, self-nomination to the Council's elections, attendance of General Assembly meetings and participation in the Council's activities).

Chapter IV

Organizational Structure of the Youth Shadow Local Council

Article (7):

The General Assembly of the Youth Shadow Local Council shall consist of all active members in accordance with the provisions and principles of these bylaws.

Article (8):

General Assembly of Youth Shadow Local Council:

- A. The Local Council shall invite the General Assembly of the Youth Shadow Local Council to convene.
- B. The General Assembly convenes at least once a year. Nevertheless, it is also permissible to issue an extraordinary call to convene to the General Assembly whenever necessary.
- C. Decisions taken by the General Assembly shall be recorded in a book set specifically to record and document the proceedings and minutes of the Assembly's meetings. All minutes shall be signed by the Head of the Youth Council and shall specify the name of the General Assembly members who have the right to attend the meeting. Also, all decisions taken by the General Assembly are recorded along with the number of votes given to each of these decisions.

Article (9):

Number of Youth Shadow Local Council Members:

The Youth Council consists of members elected by its General Assembly in a number equal to that of the members of the Local Council in the same community where the Youth Shadow Local Council is established.

Article (10):

Office Term for Elected Youth Council:

1. The cycle for each elected council is two years that start at the time of actual assumption of responsibilities by the elected members.
2. The Head of the Youth Council shall not be elected for more than two consecutive terms.
3. Any member of the Youth Council has the right to participate in the Council's elections more than once and accordingly compete over the Council's membership.

Article (11):

Council's Meetings and Sessions:

1. The elected Head and members of the Youth Council assume their positions and directly undertake their duties within a maximum period of three days after the announcement of the elections results and after the handover ceremony.
2. Any elected member shall not be absent from the Council's meetings unless only for an acceptable reason. In case of inexcusable absence from three consecutive meetings, this particular member loses his/her membership in the elected Council in accordance with the provisions specified in Article V of these Bylaws.
3. The Youth Local Council convenes once a week in a normal session.
4. Elected Council members shall be informed of the date and agenda of any meeting at least one week in advance of holding the meeting. No matters outside those listed in the meeting agenda shall be discussed except with the consent of at least two thirds of the number of participants.
5. The meeting is presided over by the Youth Council Head or his/her deputy in case of absence. If both head and deputy are absent, the meeting shall be chaired by the oldest member.
6. The meeting's quorum is set for the majority of the elected members (half +1). In case the quorum is not available in the first meeting, the following meeting shall be considered a legal session regardless of the availability of the quorum, provided that participants are no less in number than one third of the local Youth Council members.
7. The proceedings of council meetings and decisions taken during these meetings shall be recorded in special meeting minutes form with fixed number of pages, and shall also be signed by the Council head and members in attendance.

8. No person may attend the Council's meetings unless with the consent of the majority of the members.

Article (12):

Decisions of the Youth Shadow Local Council:

1. Youth Council's decisions are taken in the presence of convening members who participate in the meeting.
2. Youth Council's decisions are taken by the majority of the members in attendance by means of public voting. In case of a tie, the head of the council casts the determining vote.

Article (13):

Extraordinary Sessions for Elected Council:

1. The Council Head or one third of its members can invite the Council to convene in an extraordinary session.
2. Extraordinary sessions and the decisions of Youth Councils are subject to the same quorum for holding the session and decision-making conditions required for any ordinary session, as provided for in the provisions of Article (12) in these Bylaws.

Article (14):

Resignation of Members:

1. The Council Head may submit his/her resignation in writing to the elected Council, stating the reason for his/her decision. The resignation shall not be considered final unless after its approval by the elected Youth Council and the notification of the funding and implementing agencies within a week of the date of resignation.
2. Any member may submit his/her resignation in writing to the elected Council clarifying his/her reasons for resignation, which shall not be considered or take effect unless after the Council's approval and the notification of the funding and implementing partner organizations within one week of the date of resignation.
3. Within two days of the submission of any resignation, the elected Council shall hold an urgent meeting in order to take a decision on the aforementioned resignation(s).
4. The resignation is considered effective if council members fail to make a decision or respond to it within two weeks from the date of submission.

5. Resignations must be submitted to the Council's Head in the event of failure to make the submission during a regular session.
6. Simultaneous resignation by majority of members (half +1) is permissible to be submitted but is not considered effective unless after the notification of funding and implementing partner organizations along with a clarifications of the reasons that led to such resignation.

Article (15):

Loss of Membership:

1. Notwithstanding the provisions stipulated in Article (5) of these bylaws, the head or members of Elected Youth Council shall lose their membership in the following cases:
 - A. The member in question has been absent from attending three consecutive meetings without an excuse acceptable to the Elected Council, or absence from six separate meetings during the year without an excuse acceptable to the Council, subject to Article (5) of these Bylaws.
 - B. The member in question has been working against the local youth and/or taking advantage of his/her membership to gain personal or familial benefits.
 - C. The member in question has been issued a judicial decision against him/her.
 - D. The member in question has lost any of the eligibility conditions that must be fulfilled in accordance to the provisions of these Bylaws.
 - E. The member in question has performed any action in contravention of the authorities, duties or responsibilities invested in him/her set forth in these Bylaws.
2. Loss of membership is determined by the approval of two-thirds of the votes participating in the meeting. The member who lost his/her membership shall be informed of this decision within three days of the decision issued to this effect.
3. Funding and implementing partner organizations shall be informed of any cases of membership loss (of the Head of the members) within a week from the date of loss.
4. A member who has lost his/her membership is allowed to submit a request for membership recovery to the elected Council provided that such request is considered by and approved by at least two thirds of the Council members.

Article (16):

Vote of No Confidence:

- A. Vote of no confidence in the Head of the Youth Council is considered if a request to this effect is made by two-thirds of the General Assembly members during a session specifically convened to discuss this topic
- B. The membership of the Council head remains intact in the elected council.
- C. The same procedures apply to the vote of no confidence pertaining to Council members or heads of Council Committee which means that their membership in the General Assembly continues to take effect.

Article (17):

Vacancy of Positions of Council Head and Members:

- A. In the event of vacancy of the position of the Council Head, due to resignation or any other reason, his/her Deputy shall assume the responsibility until the election of a new Head.
- B. The Council holds an urgent session to elect a new Council Head within one week after the resignation takes effect.
- C. The official term of the new Head shall endure for the remaining period until the date of the next elections for the Youth Council.
- D. If the event of vacancy of any member positions, for whatever reason, this vacancy is filled by General Assembly members who was candidate in the most recent elections and won the highest number of votes (Subject to quota and other relevant provisions stated in these Bylaws)
- E. The new member assumes the responsibilities and functions of his/her membership within two days from the date of his/her notification by the elected Youth Council.
- F. In the event of a group resignation (half +1), the funding and implementing partner organizations has the right to decide to either fill the vacancy in accordance with the results of the most recent elections according to election results or announce new elections.

Chapter V

Distribution of Seats and Authorities

Article (18):

Distribution of Seats between Council Members:

- A. The Local Council calls the election winners for a meeting to be held in the presence of the Local Council no later than three days from the announcement of the election results.
- B. The Mayor or the Head of the Local Council invites local institutions, members of the Elections Supervisory Commission, and the funding and implementing partner organizations to attend the meeting.
- C. During the meeting, the winning candidates will elect members amongst themselves to fill the positions of Council Head, Deputy, Treasurer, and General Secretary.

Article (19):

Election of Council Head:

1. The Council Head is directly elected by secret ballot during the first meeting held for the newly elected Youth Council no later than three days from the announcement of election results.
2. Each member is entitled to nominate him/herself to the position of Council Head and each member may vote for one name only.
3. This meeting shall be chaired by the oldest member
4. If case of a tie between two nominees, the issue is resolved in favor of the candidate voted for by the member chairing the meeting.

Article (20):

Election of Deputy Head:

The Deputy Head shall be elected in the same manner by which the Council Head is elected.

Article (21):

Election of Treasurer:

Elections of the Treasurer shall be carried out in the same manner by which the Council Head is elected.

Article (22):

Assumption of Councils' Responsibilities:

1. The Council Head whose term has expired invites the newly elected Council for a handover meeting in the same day the internal elections/ seat distributions are conducted for the winning council.
2. The new Youth Council assumes its duties the moment the handover ceremony ends.

Article (23):

Council Committees:

The number of each Youth Council committees shall be equal in number to the committees in the official Local Council in the community, and the Youth Council may add one or more committees upon a decision by majority vote.

Article (24):

Election of Committees' Chairs:

1. Each committee is chaired by a member of the elected Youth Council who is elected by secret ballot or by consensus among the members within a maximum period of two weeks after the new council assumes its responsibilities.
2. The Council Head announces to the General Assembly the desire to include members of the General Assembly in the committees according to their orientation and preference.
3. The Chair of each committee shall include among the membership of his/her committee Assembly members' no fewer than four members.

Article (25):

Election of the General Secretary:

Elections of the General Secretary shall be carried out in the same manner by which the Council Head is elected.

Chapter VI

Responsibilities and Authorities of Council Head and Members

Article (26):

The Functions and Mandates of the Youth Shadow Local Council are:

1. Receipt of and decision on the applications for General Assembly Membership.
2. Develop strategies and policies for the Council's work
3. Management of the Council's overall affairs.
4. Supervise the work of the Council's Committees.

Article (27):

Responsibilities and Mandates of Council Head:

1. Invite Council member to regular meetings at set times in addition to preparing and informing invited members of the meetings' agendas.
2. Chair, manage, and maintain order during all meeting of the Youth Council.
3. Represent the Youth Council through signing of financial transactions.
4. Represent the Youth Council at meetings and conferences, and with funding and implementing partner organizations.
5. Promote the Council's interests and defend its rights.
6. The Head may delegate part of his/her authorities to his/her deputy or to any other member of the Council.
7. Follow-up with planning and implementation committees' work.

Article (28):

Responsibilities and Mandates of Deputy Head:

The Deputy Head shall exercise all of the powers of Council Head in the event of his/her absence or apology.

Article (29):

Responsibilities and Mandates of Committees' Chairs:

1. Leads committee meetings.
2. Develop work and action plan for their respective committees.
3. Report on Committees' achievements to the Youth Council.
4. Any other tasks assigned to the Committees by the Council Head.

Article (30):

Functions and Mandates of General Secretary:

1. Maintain all of Youth Council's records and decisions.
2. Record the proceedings of Council's own meetings and its sessions with the General Assembly.
3. Maintain the General Assembly Member List as well as the Council's contracts and correspondences.

Article (31):

Functions and Mandates of Treasurer:

1. The Treasurer is responsible for handling the financial affairs of the Council.
2. The Treasurer shall prepare financial reports for the Council in accordance with the needs and the requirements of these Bylaws.

Article (32):

Delegation of Authorities:

The Youth Council may delegate to any of its members the responsibilities and authorities of the Deputy Head, the General Secretary and Treasurer in case of absence of any of them.

Chapter VII

Youth Local Council Elections

Article (33):

Nomination Conditions and Rules:

1. Any local youth holding a Youth Council membership card and whose name is enlisted in the registry of General Assembly members is entitled to nominate themselves to the Youth Council elections.
2. Each nominee must obtain the signature of twenty members of the General Assembly endorsing his/her nomination in order to be permitted to stand as a candidate.
3. Nomination applications must be submitted within date, time and place specified clearly in the announcement.
4. Candidates must belong to the age group of 15 – 22 years. Those younger than 18 years are required to obtain the approval of their parents or legal guardians.
5. The candidacy shall be cancelled if it is proven that the candidate expressed false statements or violated the rules and regulation of election campaigning.

Article (34):

Formation and Mandate of Election Supervisory Committee:

1. The Election Supervisory Committee is comprised of 6 – 10 members representing the following: Local Council (such as Municipality or village council), the implementing partner organization supervising the formation of the council, civil society organizations in the village/ town/city, governmental bodies (such as the Ministries of Local Government, Youth and Sport, and Education), the Palestinian Central Elections Commission, and representatives of the youth sector.
2. Responsibilities of the Elections Supervisory Committee:
 - Set the elections date in consultation with the Youth Council.
 - Supervise the auditing of the voters list and address the submitted challenges and appeals in consultation with the Youth Council.

- Announce the opening of the nomination period (including the place where the Committee and the applications for membership are placed, the specified period and deadline for the receipt of nomination applications).
- The Supervisory Committee announces the candidates' list in alphabetical order according to the day of submission of nomination application.
- The Supervisory Committee determines a specific period not exceeding three days for appealing the provisional candidate list.
- The Supervisory Committee determines a certain period for candidates to withdraw their candidacy. Upon expiry of this period, candidate withdrawal is not permitted.
- The Committee examines appeals made to the provisional list and publishes the final candidate list one week/two weeks from the Election Day, in chronological order according to the date of submission of nomination application.
- Determines the starting and ending dates of the campaigning period provided that campaigning ends 12 hours before the elections day.

Article (35):

Election Campaigning:

1. The Election Supervisory Committee determines the starting and closing dates for the campaign period provided that must end twelve hours before the election date.
2. All candidates must be allowed access to all voters within the area's electoral boundaries and exercise their right to influence their youth constituency and gain their confidence.
3. It is not permissible for candidates to use inciting or inflammatory language during the campaign period.
4. Threats and intimidation are not allowed in any form.
5. Interference in or disruption to public meeting is not allowed.
6. Weapons shall not be carried or displayed during the campaign period and Election Day.
7. Candidates must run their campaigns with integrity and respect for other candidates and their views.
8. Campaigning activities such as festivals and public meetings are not permitted at mosques and churches nor in the vicinity of hospitals or

at buildings occupied by governmental agencies or public institutions.

9. Elections banners, posters, signs, written slogans or any campaign materials must not be placed on private property owned by persons, firms, or associations with prior approval of their owners.
10. Governmental logos must not be used in pamphlets, adverts, written materials, drawings and photos in conjunction with any candidate during the election campaign period.
11. Any campaign materials must not include any instigation or infamy of other candidates based on gender or religion or sect or profession or disability, or along any other line of inciting discrimination.

Article (36):

Elections Conditions and Mechanisms:

1. Direct and free election is conducted in the set date through a secret ballot. Voting by proxy is not allowed.
2. Every youth whose name appears in the final Voter List has the right to cast his/her vote.
3. The voter must show his/her General Assembly Membership card and the identity card if s/he is over 16 years of age.
4. The voter list is ordered in accordance with the membership number.

Article (37):

Elections Management:

1. The Elections Supervisory Committee for a Polling Box Committee of five members that will be tasked with the monitoring of polling, preparation of poll opening and closing reports, and announcement of results.
2. The Committee is chaired by the Head of Local Council or any of his/her designee.
3. The Committee head is entitled to postpone the elections for a period not exceeding two weeks, citing the reasons for this postponement, in agreement with the Youth Council.

Article (38):

Monitoring Committee:

1. The Monitoring Committee shall be comprised of representatives of the Local Council and local organizations in the community and under the supervision of funding and implementing partner organizations.

2. The Monitoring Committee monitors the polling, counting and sorting processes.
3. Each member of the Monitoring Committee independently prepares his/her report on the electoral process.

Article (39):

Minimum Gender-Based Representation (Quota):

To ensure the minimum representation of both genders, the quota requirement provides for a minimum representation of either sex no less than 30% of the total number of members of the local council youth.

Article (40):

Vote Sorting and Counting:

1. Vote counting and sorting is done by members of the Polling Box Committee /Elections Supervisory Committee.
2. Vote sorting and counting shall be done immediately after poll closing.
3. Vote sorting and counting shall be documented and performed in public.
4. Candidates or their agents are entitled to attend the vote sorting and counting process.
5. The Polling Box Committee shall announce results immediately after the completion of vote sorting and counting process.
6. Elections Monitors attend the sorting and counting process and their functions end after the announcement of the election results.

Part VIII

Youth Shadow Local Council Finances

Article (41):

Council Revenues:

Revenues of the Youth Shadow Local Council consist of:

1. Donations, grants and financial aid approved by the Youth Council.
2. Support from the funding and implementing Partner organizations.

Article (42):

Council's Treasury:

1. The treasury consists of funds received as grants, donations or aid to the Council which can dispose of to cover expenses determined and incurred by the Youth Council.
2. No amount shall be paid without the signature of the Treasurer, the Council Head, and a third member authorized by the Council as a Signatory.

Article (43):

Youth Local Council Budget:

1. The Youth Council shall prepare its plan and projects for the working period, with assistance from the implementing organization.
2. The Youth Council will shall prepare a detailed budget for each of its plans and projects.

Article (44):

Financial System:

1. The Council shall lay the foundations for the management of its funds.
2. Clear procedures for signatures or financial transactions and for receipt or payment of funds shall be developed.
3. All financial transitions must bear two signatures provided that the Treasurer is one of these signatories.

Article (45):**Administrative and Financial Reports:**

1. The Council Head, in consultation with the members of the Council, shall prepare bi-annual reports on the progress achieved by the council for discussion with the General Assembly.
2. After the expiry of the Council's official term, the Council Head shall, in consultation with the members of the Youth Council, prepare an administrative and financial report on the functions of the Youth Council for presentation to and discussion with the General Assembly.

